

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 2nd April 2024 at 6.30pm

Present: Cllrs Ingram, Maury, Matthews, Wellenreiter and Kersting
In attendance: Parish Clerk Mrs Hayley Farrelly

- 5647) To receive apologies for absence
Apologies received from Cllr Neighbour, Cllr Baddon, County Cllr Birchley, Fayazz and Macbean.
- 5648) To amend and approve the minutes of the meeting on the 9th January and to approve the minutes of the Parish Council meeting held on 20th February and deal with any Matters Arising
Approved and signed by the Chairman
- 5649) To receive declarations of interest
Cllr Ingram declared an interest as a planning application for Hermitage relates to a near neighbour of his.
- 5650) Reports from Buckinghamshire Councillors
None present
- 5651) To suspend standing orders and invite questions from members of the public
The owners of Hermitage were present to explain the need for works subject to a current planning application.
- 5652) Reports
(a) Chairman's Report and Questions to the Chairman
Cllr Ingram updated councillors on the actions being taken in respect of Highways matters in the parish.
(b) Clerk's Report
Preparation for Internal Audit
The Clerk advised councillors that the paperwork for the internal audit has now been prepared. At either the May or June Parish Council meeting, the audit report and observations will be returned and Councillors will be asked approve these reports and accounting statements ahead of publication on the website and noticeboards.
(c) Broadband Update
Parish residents served by the Wendover exchange may be eligible to receive DCMS subsidies for fibre connections under recently announced Project Gigabit.
- 5653) To note Devolution Agreement has been signed and returned to Buckinghamshire Council
Councillors had received a copy of the devolution agreement for the next financial year which is £1665.76 and noted that this was signed and returned to Buckinghamshire Council.
- 5654) Finance
(a) To note the following regular orders of payments
(i) Clerk's net salary for April 2024 - noted
(ii) HMRC – £131.40 – noted
(b) To approve the following orders for payment and any other arriving after this notice
(i) Clerk's Expenses - £85.94 (Zoom and travel) (approved under Chairman's actions in March 2024)
(ii) Clerk's net salary for March 2024 (approved under Chairman's actions in March 2024)
(iii) HMRC – £123.80 (approved under Chairman's actions in March 2024)
(iv) Clerk's back pay for underpayment for three months (approved under Chairman's actions in March 2024)
(v) HMRC - £23.20 (approved under Chairman's actions in March 2024)
(vi) Hall Hire - £14.00 (approved under Chairman's actions in March 2024)
(vii) Hall Hire - £14.00
(viii) SLCC Membership - £183.00
(ix) BMKALC - £164.43
(x) BCW Office Products (Sign) - £211.67

All payments were approved.

- (c) To note receipts
None
- (d) To approve the Q4 statement
Noted and approved

5655) To approve the 2023-2024 draft annual return for the Council and any other relevant documents and to certify the certificate of exemption for submission to the internal auditor
Having reviewed and approved the Q4 statement and accompanying financial report councillors confirmed their approval of the draft annual governance statement, draft accounting statement and to certify the certificate of exemption. The Chairman signed both draft documents on behalf of the Council. The Clerk confirmed all paperwork having been prepared would be submitted to the Internal Auditor before the end of the month.

5656) Planning (see planning schedule)

- (a) To note any responses to planning applications since the last meeting
- (b) To deal with any planning applications, including those received after the date of this notice
 - (i) PL/24/0709/FA - The Hermitage Jenkins Lane St Leonards Bucks HP23 6NW – no comment
- (c) To receive decisions from Buckinghamshire Council
See schedule
- (d) To receive notice of appeals
No new appeals
- (e) To receive an update on enforcement matters
Cllr Ingram gave an update on the current enforcement matters in the parish and the current status of actions being taken.

5657) To consider matters relating to Highways and Rights of Way

- (a) Review Highways and Rights of Way Schedule
Nothing further discussed.
- (b) Other Highway Matters
None

5658) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and Cholesbury Noticeboard

- (a) To review and approve updated allotment tenancy terms and conditions – approved subject to a few minor amendments
- (b) To review and approve allotment inspection procedures – approved subject to a few minor amendments.

The clerk is seeking clarification on the notice period required to be given to a change in tenancy agreement and inspection requirements from BMKALC and will report in due course.

5659) To confirm the time and date of the next meeting

- (a) 6.30pm on Tuesday, 14th May 2024 – Annual Parish Meeting
6.40pm on Tuesday, 14th May 2024 – Parish Council Meeting

Application No	Address	Description of Proposal	Date Submitted	Parish Council Response	Status / Additional Comments
Decided					
PL/22/3841/FA	The Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Two storey front extension, solar panels and sun tunnels to front and north side, changes to doors and windows, pitched roof and side canopy to existing outbuilding	28 Dec	Jan 23 No comments	Conditional Permission
Outstanding					
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March	April 22 Comments submitted	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April	May 22 Comments submitted Additional comments submitted March 2023	
PL/23/2024/FA	St Marys Barn Hawridge Place Church Lane Hawridge Buckinghamshire HP5 2ZB	Internal alterations and additional/replacement windows and doors. Alterations to drive.	20 June	August 23 No Comments	
PL/23/2025/HB	St Marys Barn Hawridge Place Church Lane Hawridge Buckinghamshire HP5 2ZB	Listed building consent for internal alterations and additional/replacement windows and doors. Alterations to drive.	20 June	August 23 No Comments	
PL/23/2479/FA	Land Off Hog Lane Hog Lane Ashley Green Chesham HP5 3PS	Change of use to the mixed use of land for the keeping of horses and the stationing of caravans for residential purposes with the erection of 2 dayrooms and laying of hardstanding.	21 Aug	Sept 23 Comments submitted	
PL/23/2818/FA	Chiltern Rise Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Loft conversion with rear dormer and single storey rear extension	11 Sept	Sept 23 – No comments	
PL/23/3778/FA	Bramleys Broomstick Lane Cholesbury Buckinghamshire HP23 6PF	Partial demolition of dwelling and demolition of outbuilding. Erection of two-storey detached dwelling.	23 Nov	Nov 23 No comments	
PL/24/0244/FA	Newlyn Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Erection of a timber pre-fabricated single storey granny annexe for ancillary use to the main dwelling.	24 Jan	Feb 24 No comments	
PL/24/0169/KA	The Bury Cholesbury Road Cholesbury Buckinghamshire HP23 6ND	T1 oak - cut back over garden by 2-3m, T2 cherry plum - reduce by 30%, approx 2-3m off crown, T3 hornbeam - fell to ground level and T4 beech x2 - raise canopies to 5m (Conservation area Cholesbury and Hawridge)	22 Jan	Feb 24 No comments	

PL/24/0162/FA	OS Field 4800 Cholesbury Lane Buckland Common Bucks HP23 6NQ	Close up existing field access and remove approx 62m of existing fencing. Relocate fencing to behind visibility splay and plant hedge behind relocated fence. New vehicular access and gate.	6 Feb	Feb 24 Comments submitted	
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New Applications

PL/24/0709/FA	Hermitage, Jenkins Lane, St Leonards HP23 6NL	Proposed double storey front extension	5 Mar	April 24 No Comment	
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Enforcements

EN/20/0230	OS Field 4800 Cholesbury Lane Buckland Common Buckinghamshire	Without planning permission, the material change of use of the Land to a caravan site for residential purposes by the stationing of caravans ("the Unauthorised Use") and integral to and to facilitate the Unauthorised Use, the laying of hardstanding, the creation of a new vehicular access onto Cholesbury Lane and the erection of a timber outbuilding.			
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