

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Annual Parish Meeting of the Parish Council and the Parish Council Meeting will take place at St Leonards Village Hall on Tuesday, 14th May 2024 at 6.30pm

AGENDA

ANNUAL MEETING OF THE PARISH

- 5660) To receive apologies for absence
- 5661) Election of the Chairman and Vice Chairman
- 5662) To receive the Chairman's Declaration of Office, countersigned by the Proper Officer or, if not then received, to decide when it shall be received
- 5663) To appoint representatives for Turpin Charity and St Leonards Parish Hall

PARISH COUNCIL MEETING

- 5664) To approve the minutes of the meeting of the Parish Council held on 2nd April 2024 and deal with any Matters Arising
- 5665) To receive declarations of interest
- 5667) Reports from Buckinghamshire Councillors
- 5668) To suspend standing orders and invite questions from members of the public
- 5669) Reports
 - (a) Chairman's Report and Questions including fibre connections for Wendover exchange subscribers in the Chivery area Crown Court action over Sandpit Hill flooding on Cholesbury Lane.
 - (b) Clerk's Report including:
 - (i) To note the review and approval of the following governance/policy documents:
 - Standing Orders
 - Financial Regulations
 - Code of Conduct
 - Complaints Policy
 - Asset Register
 - (ii) To note the review, and at the next meeting, approval of the following governance/policy documents:
 - Publication Scheme
 - Data Privacy Policy
 - Risk Analysis Schedule
 - Internet Bank Procedures
 - Accessibility Statement
- 5670) Finance
 - (a) To note the following regular orders of payments
 - (i) Clerk's net salary for May 2024
 - (ii) HMRC – £131.40
 - (c) To approve the following orders for payment and any other arriving after this notice
 - (i) Hall Hire - £28.00
 - (d) (i) To note the 2023/24 Internal Audit and to approve whatever actions as advised by the Clerk relating to governance matters.
 - (ii) To approve the Annual Governance Statement and Accounting Statement
 - (iii) To also set the Notice Period of Public Rights and to publish all documents on the website
 - (e) To review and approve the insurance for 2024/25 with a premium of £324.10
 - (f) To note The Council's regular payments and review Direct Debits
 - (i) Clerks salary
 - (ii) HMRC
 - (iii) Dog bin collection
 - (iv) Information Commissioner's Office – Data Protection Registration Fee (Direct Debit)

(v) Water Bill Allotments (Direct Debit)

- 5671) Planning (see planning schedule)
- (a) To note any responses to planning applications since the last meeting
 - (b) To deal with any planning applications, including those received after the date of this notice:
 - (c) To receive decisions from Buckinghamshire Council – see schedule
 - (d) To receive notice of appeals – see schedule
 - (e) To receive an update on enforcement matters – see schedule
- 5672) To consider matters relating to Highways and Rights of Way
- (a) Review Highways and Rights of Way Schedule and to consider whether to continue to maintain the schedules
 - (b) Other highways matters
- 5673) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and other maintenance matters
- 5674) To note date of the next meeting:
- (i) Tuesday, 25th June 2024 at 6pm