

Explanation of variances – pro forma

Name of smaller authority:
County area (local councils and parish meetings only):

**CHOLESBURY-CUM-ST LEONARDS PC
BUCKINGHAMSHIRE**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year.

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	19,800	18,514				
2 Precept or Rates and Levies	10,800	10,800	0	0.00%	NO	
3 Total Other Receipts	2,137	3,260	1,113	52.08%	YES	Community Board Grant for a defibrillator received £1350.00. Purchase of the defib took place in the previous financial year.
4 Staff Costs	5,510	6,987	1,477	26.81%	YES	Clerk's role was re-evaluated and moved from SCP12 to 19 and commenced on the 1st October. Salary uplift from the national pay award was backdated to the 1st April. Total increase on previous year's salary plus an increase on fringe and working from home allowance accounts for the difference.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	
6 All Other Payments	8,713	6,709	-2,004	29.89%	YES	Last year's expenditure included one off costs for a defib and cabinet (£1,500), Roadside sign cleaning (£450), Bench maintenance (£350), Skip Hire (£258) and Jubilee Expenses (£185), all of which have not been incurred in this financial year.
7 Balances Carried Forward	18,514	19,468				
8 Total Cash and Short Term Investments	18,514	19,468				
9 Total Fixed Assets plus Other Long Term Investments and	4,869	4,869	0	0.00%	NO	
10 Total Borrowings	0	0	0	0.00%	NO	

Rounding errors of up to £2 are tolerable
 Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

CHAIRMAN'S CONFIRMATION

Chairman's Signature: *W J Douglas*

Date: *2nd April 2024*