

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Parish Council Meeting took place at St Leonards Parish Hall on Tuesday, 3<sup>rd</sup> September 2024 at 6.30pm

Present: Cllrs Ingram, Baddon, Matthews, Wellenreiter and Kersting  
In attendance: Parish Clerk - Mrs Hayley Farrelly and County Cllr Birchley

- 5684) To receive apologies for absence  
Apologies received from Cllr Neighbour and Maury and County Cllr McBean.
- 5685) To approve the minutes of the Parish Council held on 25<sup>th</sup> June 2024 and deal with any Matters Arising  
Minutes approved and signed by the Chairman
- 5686) To receive declarations of interest  
None
- 5687) Reports from Buckinghamshire Councillors  
County Cllr Birchley reported:
- Bucks Council is the home of the National Trust and has started to look at funding on how to improve historical sites in the county, including the historical part of Chesham.
  - Information regarding the proposed national planning framework was discussed and the impact that this will have in Buckinghamshire. Bucks Council is concerned over the number of new houses that may be allocated to the area and the ability to support this with infrastructure.
- CCSLPC asked about whether there was any update on the enforcement notice in place to clear up and return the traveller site to its previous condition – Cllr Birchley knows that the enforcement team still have it on their radar but knows no more at this stage.
- 5688) To suspend standing orders and invite questions from members of the public  
None
- 5689) Reports
- (a) Chairman's Report and Questions including Cholesbury Lane site enforcement
- Cllr Ingram expressed concern over silence on the part of the county council's planning enforcement team regarding enforcement of the orders to reinstate the Cholesbury Lane site. He cited the lack of enforcement at the Asheridge site as a basis for concern. He met with MP Greg Smith recently to discuss ways to achieve transparency in this regard.
  - Cllr Ingram had been in contact with the planning department regarding the obvious change of use of the Black Horse Pub. Residents have complained about the rubbish strewn across the car park and the apparent residential use.
- (b) Clerk's Report to include governance document review  
Councillors agreed to look at the governance documents over the course of the next four meetings and to review them against template documents. The Clerk will send these out in due course.
- 5690) Finance
- (a) To note the following regular orders of payments
- (i) Clerk's net salary for August and September 2024 - noted
  - (ii) HMRC – £131.40 - noted
  - (iii) HMRC - £131.40 - noted
- (b) To note Chairman's approval of payments outside of meetings under delegated authority
- (i) Clerk's net salary for July 2024 – noted and approved
  - (ii) HMRC - £131.40 – noted and approved
- (c) To approve the following orders for payment and any other arriving after this notice
- (i) Clerk's Expenses - £8.00 - approved
  - (ii) Hall Hire - £14.00 – approved
  - (iii) PM Matthews Agricultural Contractor Ltd - £108.00 - approved
- (d) To note the Q1 report  
Noted and reconciled with bank accounts
- (e) Budget 2025-26 to consider possible demands ahead of finalising in November  
Councillors were asked to consider possible expenditure for the next financial year. This includes developing a new website, an external hard drive for backing up data on Council business and election expenses.
- 5691) Planning (see planning schedule)
- (a) To note any responses to planning applications since the last meeting

- (i) PL/24/2162/FA - Beechwood Farm Little Twye Road Buckland Common Bucks HP23 6PB – no comment
- (ii) PL/24/1943/FA - Drayton Wood House Shire Lane Cholesbury Buckinghamshire HP23 6NA – no comment
- (iii) PL/24/1895/FA - Ridge Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
- (b) To deal with any planning applications, including those received after the date of this notice:
  - (i) PL/24/2483/KA - Kingston Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
- (c) To receive decisions from Buckinghamshire Council – see schedule
- (d) To receive notice of appeals – see schedule
- (e) To receive an update on enforcement matters – see schedule

5692) To consider matters relating to Highways and Rights of Way

Councillors had a general discussion on how road maintenance was determined by the Highways teams and that it appears that roads with higher traffic volume do not seem to take priority of little used roads, which can be frustrating.

Cllr Ingram informed everyone that a survey has taken place at Sandpit Hill to ascertain what needs to be done to meet the Crown Court order.

5693) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and other maintenance matters

(a) To review and approve allotment inspection procedures

The draft allotment inspection procedures were circulated and approved at a previous meeting. In September 2024, when allotment tenancy are re-issued, notice will be given of their implementation from September 2025 onwards.

Councillors discussed the general condition of the allotments and surrounding hedges. Some investigation into who own hedges needs to take place and councillors agreed, after a visit by new councillors, for a further discussion to take place on how to improve the overall site, which is currently in a poor state. There are a few allotments that are tended to and are in good order, but in general, the allotment site is looking unkept.

(b) To review the annual allotment rental charge

Councillors agreed to continue with a £25 allotment fee for this year and to raise this to £30 from September 2025.

(c) Cllr Ingram confirmed the policy that discussion regarding the maintenance of The Green will be held once a year at a Parish Council meeting in October.

5694) To note date of the next meetings:

- (i) Tuesday, 15 October, 2024 at 6.30pm

Application No	Address	Description of Proposal	Date Submitted	Parish Council Response	Status / Additional Comments
<b>Decided</b>					
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April	May 22 Comments submitted  Additional comments submitted March 2023	Conditional Permission
PL/24/0709/FA	Hermitage, Jenkins Lane, St Leonards HP23 6NL	Proposed double storey front extension	5 Mar	April 24	Conditional Permission
PL/24/0162/FA	OS Field 4800 Cholesbury Lane Buckland Common Bucks HP23 6NQ	Close up existing field access and remove approx 62m of existing fencing. Relocate fencing to behind visibility splay and plant hedge behind relocated fence. New vehicular access and gate.	6 Feb	Feb 24 Comments submitted	Refuse Permission
PL/24/1943/FA	Drayton Wood House Shire Lane Cholesbury Buckinghamshire HP23 6NA	Refurbishment including construction of a single-storey rear infill extension with a flat living green roof and skylight, opening the entrance porch, replacing the existing side door and canopy with a bay window, adding a new bay window and first-floor balcony at the rear, replacing the existing rear balcony with a pitched roof, installing new energy-efficient windows and rooflights of matching appearance, applying stucco render to the ground floor facades, minor internal alterations.	1 Jul	August 24 No comments	Refuse Permission
<b>Outstanding</b>					
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March	April 22 Comments submitted	
PL/23/2479/FA	Land Off Hog Lane Hog Lane Ashley Green Chesham HP5 3PS	Change of use to the mixed use of land for the keeping of horses and the stationing of caravans for residential purposes with the erection of 2 dayrooms and laying of hardstanding.	21 Aug	Sept 23 Comments submitted	
PL/23/2818/FA	Chiltern Rise Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Loft conversion with rear dormer and single storey rear extension	11 Sept	Sept 23 – No comments	
PL/24/1154/FA	Land at Hawridge Hill The Vale Hawridge Buckinghamshire	Replacement agricultural building	13 May	May 24 No comments	

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PL/24/2162/FA	Beechwood Farm Little Twye Road Buckland Common Buckinghamshire HP23 6PB	Construction of a padel court	15 Jul	August 24 No comments	
PL/24/1895/FA	Ridge Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey rear extension	20 Jun	August 24 No comments	
PL/24/2483/KA	Kingston Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	T1 cedar - reduce height to a level where future maintenance will be by clipping at approx 15 feet, T2 golden conifer - remove top so it can be managed by clipping at approx 12-15 feet, T3 golden conifer - reduce height to a point where it can be managed by clipping at approx 15 feet, T4 purple plum - pollard to approximately 10 feet high (Conservation Area: Cholesbury and Hawridge)	12 Aug	September 24 No comments	